

Job Title: Homebound Pastoral Care Minister

Reports to: Director of Ministries

Hours per Week: 2 - 5 Hours (Flexible)

Job Purpose

The Homebound Pastoral Care Minister, in conjunction with the pastor and other lay ministers, provides direct ministry to the aged, sick, and homebound.

Duties and Responsibilities

The Homebound Pastoral Care Minister will oversee the following areas:

- Weekly hospital visitation
- Coordinate Holy Communion distribution to homebound parishioners and nursing homes within Summit
- Schedule anointing of the sick twice a year at each facility
- Schedule distribution of ashes on Ash Wednesday
- Coordinate parish visitors to the homebound

Qualifications:

The candidate for Homebound Pastoral Care Minister, ought to have the following criteria:

- Active participant in the life of the parish and ability to participate in the full sacramental life of the Church
- Collaborative, and willing to learn and share
- Professional person of integrity and responsibility
- Pass a criminal background check
- Obtain a Protecting God's Children certificate

Considerations:

The candidate for Homebound Pastoral Care Minister ought to consider the following regarding this position:

- Volunteer position

Please kindly send an email regarding your interest along with your resume and a cover letter to:

Mr Nick Leeper at nickl@stteresaavila.org